

1. April 09, 2019 Special City Council Meeting Agenda

Documents:

[APRIL 09, 2019 SPECIAL CITY COUNCIL MEETING AGENDA.PDF](#)

2. April 09, 2019 Special City Council Meeting Packet

Documents:

[04-09-2019 SPECIAL CITY COUNCIL MEETING PACKET.PDF](#)



MAYOR
Michael C. Taylor

City Council Chambers
City Hall
40555 Utica Road
Phone 586.446.CITY

COUNCIL MEMBERS
Liz Sierawski, Mayor Pro Tem
Deanna Koski
Michael V. Radtke Jr.
Maria G. Schmidt
Henry Yanez
Barbara A. Ziarko

AGENDA FOR SPECIAL CITY COUNCIL MEETING

Tuesday April 09, 2019

6:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. ROLL CALL
4. APPROVAL OF AGENDA
5. BUDGET WORKSHOP DISCUSSION
 - A. Presentation of Budget
Budget Introduction & Overview
Road Update
Financial Software Integration
Code Enforcement Update
Digital Plan Review Process
Community Relations
6. ORDINANCE INTRODUCTIONS
 - A. To introduce the fiscal year 2019/20 Appropriations Ordinance.
7. COMMUNICATIONS FROM CITIZENS

This item shall be taken up at 9:30 p.m. if the business portion of the agenda has not been concluded.

In accordance with the Sterling Heights Governing Body Rules of Procedure, under this agenda item, citizens are permitted to address the City Council on issues not on the agenda. Citizens are afforded a reasonable opportunity to be heard. Generally, no response shall be made to any communication from a citizen until all citizens have been permitted to speak.

You may be called to order by the Chair or a Council member if you:

- Attempt to engage the Council or any member in debate

- Fail to address the Council on matters germane to City business
- Use vulgarity
- Make personal attacks on persons or institutions
- Disrupt the public meeting

If you are called to order, you will be required to take your seat until the Council determines whether you will be permitted to continue.

These rules are in place and will be followed to ensure order and civility.

8. **REPORTS FROM CITY ADMINISTRATION AND CITY COUNCIL**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
11. **CLOSED SESSION PERMITTED UNDER ACT 267 OF 1976 - (roll call vote required)**
12. **ADJOURN**

Clerk of the Council

The City of Sterling Heights will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 7 days notice to the Community Relations Department at 446-CITY.

The backup information for this agenda is available on the City's website.
Go to www.sterling-heights.net and click on City Council e-Packets.



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**Business of the City Council
Sterling Heights, Michigan**

Meeting: 04/09/2019
Item No: 5-A

BUDGET WORKSHOP DISCUSSION

Presentation of Budget
Budget Introduction & Overview
Road Update
Financial Software Integration
Code Enforcement Update
Digital Plan Review Process
Community Relations

To access the Proposed 2019/2020 Budget, click [here](#).

The complete Proposed Annual Budget 2019/20 is available for viewing at the City Clerk's Office and the Public Library.



AGENDA STATEMENT

Item Title: To introduce the fiscal year 2019/20 Appropriations Ordinance.

Submitted By: Office of the City Manager

Contact Person/Telephone: Mark D. Vanderpool, City Manager - 586.446.2305

Administration Approvals:

MR City Clerk

JV Finance & Budget Director

MK City Attorney

MV City Manager

Executive Summary

- This action should be taken at the conclusion of the budget presentation.
- The City Charter requires that prior to April 1st, the City Manager submit to the City Council a proposed operating budget for the fiscal year commencing the following July 1st. The budget was submitted to the City Council on March 28, 2019.
- Included in the 2019/20 proposed budget is the Appropriations Ordinance (pages 408-441). This ordinance is the legislative vehicle that allows for the expenditure of funds throughout the City and sets the property tax millage rate to fund those expenditures beginning July 1, 2019.
- At this time, the Appropriations Ordinance should be introduced as the first step required by the City Charter for adoption. During the budget hearing process, the City Council may make changes to the proposed budget. These changes will be reflected in the final amended Appropriations Ordinance which is scheduled to be adopted at the May 7, 2019 City Council meeting.
- The City's proposed 2019/20 budget document is available for public inspection at the City Clerk's office, Library, and on the City's web-site, <https://www.sterling-heights.net/274/City-Budget>.

Suggested Action:

Resolved, to introduce the Appropriations Ordinance for the 2019/20 fiscal year.

**CITY OF STERLING HEIGHTS
MACOMB COUNTY, MICHIGAN
ORDINANCE NO. _____**

AN ORDINANCE TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY, AND SETTING FORTH THE AMOUNTS APPROPRIATED TO DEFRAY THE EXPENDITURES AND SETTING FORTH A STATEMENT OF ESTIMATED REVENUES, BY SOURCE, IN EACH FUND; TO ADOPT THE CITY'S BUDGETS FOR THE FISCAL YEAR 2019/20; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2019/20; AND TO ADOPT WATER AND SEWAGE DISPOSAL RATES FOR THE FISCAL YEAR 2019/20.

THE CITY OF STERLING HEIGHTS ORDAINS:

ARTICLE I

TITLE

This ordinance shall constitute the "ANNUAL APPROPRIATIONS ORDINANCE" in accordance with Section 9.14 of the City Charter, the "GENERAL APPROPRIATIONS ACT" in accordance with the Michigan Uniform Budgeting and Accounting Act, MCL 141.436 and the "SPECIAL APPROPRIATIONS ACT" pursuant to Public Act 493 of 2000.

ARTICLE II

The following is an estimate of revenues, by source, in each fund and an appropriation of monies as authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities of the City as specified for the corporate purposes and objects of the City for the fiscal year July 1, 2019 through June 30, 2020. The City Council does hereby adopt, by budgetary center, the following General Fund and Special Revenue Funds budgets for 2019/20.

Sec. 2.01

GENERAL FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Net General Tax Revenue	\$42,421,520
Licenses and Permits	2,545,000
State and Local Returns	17,729,630
Fines and Forfeitures	2,384,000
Charges for Services	13,419,480
Other Revenue	3,781,020
Cable Revenue	2,300,000
Use of Fund Balance	<u>0</u>

Total General Revenue 84,580,650

Refuse Tax Revenue	4,516,650
Police & Fire Pension Tax Revenue	9,813,470
Safe Streets Tax Revenue	<u>7,411,580</u>

Total Other Tax Revenue 21,741,700
Total Revenues 106,322,350

OTHER FINANCING SOURCES

Transfers In	<u>0</u>
Total Other Financing Sources	<u>0</u>

Total Revenues & Other Financing Sources \$106,322,350

and does hereby designate \$42,256,520 to be raised by 9.4940 mills tax levied for General Purposes on the assessed valuation of all real and personal property subject to taxation in the City,

and does hereby designate \$9,813,470 to be raised by 2.1988 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for fire and police pension purposes, as authorized by MCL 38.551, et. seq.,

and does hereby designate \$4,516,650 to be raised by 1.0039 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of the collection and removal of garbage and trash of the City as authorized by MCL 123.261, et. seq.,

and does hereby designate \$7,411,580 to be raised by 1.6636 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue for police and fire protection as authorized by the electors of the City in approving the Safe Streets Proposal in 2013, et. seq.,

and directs the Treasurer to add a collection fee of one-half (1/2) percent per month to all taxes, charges and assessments paid after September 1, and further, upon all taxes, charges and assessments returned to the County Treasurer upon any delinquent tax roll, a charge of three percent (3%) shall be added and the same shall be collected by the County Treasurer in like manner as and together with the taxes, charges and assessments so returned.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

City Administration Department	\$10,596,240	
Public Library Department	2,889,230	
Police Department	35,195,420	
Fire Department	20,893,150	
Public Works Department	6,486,920	
Refuse Collection	4,516,800	
City Development Department	5,279,020	
Community Relations Department	1,523,640	
41-A District Court	3,595,230	
General Expenditures	2,198,330	
Contribution to Fund Balance	<u>1,010,430</u>	
Total Expenditures		94,184,410

OTHER FINANCING USES

Transfers Out	<u>12,137,940</u>	
Total Other Financing Uses		<u>12,137,940</u>

Total General Fund \$106,322,350

Sec. 2.02

WATER & SEWER OPERATING FUND:

OPERATING REVENUE

Operating Revenues	<u>\$54,433,330</u>	
Total Operating Revenues		<u><u>\$54,433,330</u></u>

OPERATING EXPENSES

Administration	\$4,751,390	
Water Distribution	18,757,370	
Sewage Collection	30,430,410	
Contribution to Retained Earnings	<u>494,160</u>	
Total Water & Sewer Operating Fund		<u><u>\$54,433,330</u></u>

and does hereby designate the rates to be charged for water and sewage disposal services to be as follows for all bills rendered on or after July 1, 2019.

WATER RATES

Consumption Charges Per Billing Period:	<u>Rate Per Thousand Cubic Ft.</u>
First 3,000 cubic feet or less	\$28.78
All over 3,000 cubic feet	35.97
Fixed GLWA fee (single-family residential customers)	\$5.50
Fixed GLWA fee (all other customers)	7.75
 Meter Charges Per Billing Period	
1 1/2"	5.39
2"	13.96
3"	25.61
4"	33.59
6"	53.15
8"	84.65
10"	111.18
12"	127.05

SEWER RATES

This charge shall be based on the amount of water used per billing period:	<u>Rate Per Thousand Cubic Ft.</u>
Per 1,000 cubic feet	\$48.42
Fixed Macomb Public Works fee (single-family residential customers)	\$7.00
Fixed Macomb Public Works fee (all other customers)	10.00

BILLING

Bills for water and sewer service shall be rendered periodically as set forth in this article. The billing period for single-family residential customers is quarterly, all other customers are billed monthly. All bills shall be due and payable twenty (20) days from the date thereon. A penalty of six percent (6%) of the amount of the unpaid portion of each current bill shall be added to each bill not paid on or before the due date. An additional penalty of seventeen percent (17%) of the total of the unpaid balance and the six percent (6%) penalty shall be added at the time the delinquent bill is entered upon the tax roll, pursuant to section 35-6 (a) of the Sterling Heights City Code. The City shall establish a minimum water and sewer bill, which shall be based on 900 cubic feet of water usage per billing cycle. There will be an \$89.00 charge per bill for sewer only customers.

For all single-family residential customers of both water and sewer services from the City, the charges billed during the months of September, October, and November shall be reduced by twenty-five percent (25%) of the combined use charge for both water and sewer usage, as specified in this ordinance; provided, however, no customer shall have the charges reduced by an amount more than \$26.00 during the quarterly period billed during the months of September, October, and November.

For all customers who are not single-family residential customers and have both water and sewer services from the City, the charges billed during the months of July, August, and September shall be reduced by twenty-five percent (25%) of the combined use charge for both water and sewer usage, as specified in this ordinance; provided, however, no customer shall have the charges reduced by an amount more than \$8.67 during the monthly period billed during the month of July, \$8.67 during the month of August, and \$8.66 during the month of September.

Sec. 2.03

MAJOR ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$2,051,390	
Federal Grants	0	
State Sources	9,689,890	
Other Revenue	<u>360,000</u>	
Total Revenues		12,101,280

OTHER FINANCING SOURCES

Transfer from General Fund	<u>1,000,000</u>	
Total Other Financing Sources		<u>1,000,000</u>

Total Revenues & Other Financing Sources \$13,101,280

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$131,240	
Major Street Maintenance	2,559,850	
Major Street Improvements	7,310,000	
Contribution to Fund Balance	<u>0</u>	
Total Expenditures		10,001,090

OTHER FINANCING USES

Transfer to Road Bond Debt Retirement Fund	3,100,190	
Transfer to Local Road Fund	<u>0</u>	
Total Other Financing Uses		<u>3,100,190</u>

Total Major Road Fund \$13,101,280

Sec. 2.04

LOCAL ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$1,819,270	
Net Property Taxes	3,493,930	
State Sources	3,821,170	
Charges for Services	45,000	
Other Revenues	<u>50,710</u>	
Total Revenues		9,230,080

OTHER FINANCING SOURCES

Transfer from General Fund	0	
Transfer from Major Road Fund	<u>0</u>	
Total Other Financing Sources		<u>0</u>

Total Revenues & Other Financing Sources \$9,230,080

and does hereby designate \$3,487,930 to be raised by 0.7829 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue for local street improvements as authorized by the electors of the City in approving the Safe Streets Proposal in 2013.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$140,080	
Local Street Maintenance	2,315,000	
Local Street Improvements	6,775,000	
Contribution to Fund Balance	<u>0</u>	
Total Expenditures		9,230,080

OTHER FINANCING USES

Transfer to Road Bond Debt Retirement Fund	<u>0</u>	
Total Other Financing Uses		<u>0</u>

Total Local Road Fund

\$9,230,080

Sec. 2.05

LAND & WATER CONSERVATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Federal & State Sources	0	
Other Revenue	<u>3,000</u>	
Total Revenues		3,000

OTHER FINANCING SOURCES

Transfer from General Fund	<u>0</u>	
Total Other Financing Sources		<u>0</u>

Total Revenues & Other Financing Sources

\$3,000

EXPENDITURES

Land Acquisition	\$0	
Land Improvements	0	
Contribution to Fund Balance	<u>3,000</u>	

Total Land & Water Conservation Fund

\$3,000

Sec. 2.06

PARKS & RECREATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$9,081,020	
Property Taxes	4,265,740	
State Sources	503,600	
Charges for Services	752,540	
Other Revenue	<u>382,200</u>	
Total Revenues		14,985,100

OTHER FINANCING SOURCES

Transfer from General Fund	<u>2,800,000</u>	
Total Other Financing Sources		<u>2,800,000</u>

Total Revenues & Other Financing Sources**\$17,785,100**

and does hereby designate \$4,259,740 to be raised by 0.9491 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue to acquire, construct, furnish, equip and operate parks and recreation improvements, including a new community center, as authorized by the electors of the City in approving the *Recreating Recreation Proposal* in 2016.

EXPENDITURES

Personnel Services	\$2,592,400
Supplies	165,430
Other Charges	1,992,430
Capital Outlay	10,033,250
Debt Service	<u>3,001,590</u>

Total Parks & Recreation Fund**\$17,785,100****Sec. 2.07****PUBLIC SAFETY FORFEITURE FUND BUDGET:****REVENUES**

Fund Balance	\$401,260
Federal Forfeitures	0
Treasury Forfeitures	0
State Forfeitures	2,000
Gambling Forfeitures	0
Operating While Intoxicated Forfeitures	0
Act 302 Training Funds	26,350
Interest Income	<u>13,500</u>

Total Revenues**\$443,110****EXPENDITURES**

Federal Forfeitures	\$99,300
Treasury Forfeitures	0
State Forfeitures	302,010
Gambling Forfeitures	0
Operating While Intoxicated Forfeitures	11,000
Act 302 Training Funds	<u>30,800</u>

Total Public Safety Forfeiture Fund**\$443,110****Sec. 2.08****COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET:****REVENUES**

Community Development Block Grant	\$1,036,930
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Total Revenues**\$1,036,930****EXPENDITURES**

Administrative Expenses	\$162,390
Books	7,000
Senior Citizens Home Chore Program	27,200
Single Parent Education Program	13,000
Minor Home Repair	30,000
Handicapped Recreation Program	19,000
Housing Rehabilitation Program	300,000
Contributions to Non-Profit Organizations	44,340

Capital & Other Improvements 434,000

Total Community Development Block Grant Fund \$1,036,930

Sec. 2.09

INDIGENT DEFENSE FUND BUDGET:

REVENUES

Fund Balance \$600
State Grants 230,590
Interest on Investments 1,000

Total Revenues \$232,190

EXPENDITURES

Supplies \$3,000
Other Charges 229,190
Capital Outlay 0

Total Indigent Defense Fund \$232,190

Sec. 2.10

NEIGHBORHOOD STABILIZATION FUND BUDGET:

REVENUES

Fund Balance \$0
Federal Grants 37,000

Total Revenues \$37,000

EXPENDITURES

Administrative Expenses \$37,000

Total Neighborhood Stabilization Fund \$37,000

Sec. 2.11

CORRIDOR IMPROVEMENT AUTHORITY FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Property Taxes \$243,270
Funding from General Government 200,000
Other Revenue 700

Total Revenues \$443,970

EXPENDITURES

Miscellaneous \$110,000
Contribution to Fund Balance 333,970

Total Corridor Improvement Authority Fund \$443,970

Sec. 2.12

ECONOMIC DEVELOPMENT CORPORATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Funding from General Government	0	
Other Revenue	<u>0</u>	
Total Revenues		0

OTHER FINANCING SOURCES

Transfer from General Fund	<u>0</u>	
Total Other Financing Sources		<u>0</u>

Total Revenues & Other Financing Sources \$0

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$0	
Major Street Maintenance	<u>0</u>	
Total Expenditures		0

OTHER FINANCING USES

Transfer to LDFA Fund	<u>0</u>	
Total Other Financing Uses		<u>0</u>

Total Economic Development Corporation Fund \$0

Sec. 2.13

BROWNFIELD AUTHORITY FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Property Taxes	\$236,890	
Funding from General Government	0	
Other Revenue	<u>0</u>	
Total Revenues		<u><u>\$236,890</u></u>

EXPENDITURES

Miscellaneous	\$0	
Contribution to Fund Balance	<u>236,890</u>	

Total Brownfield Authority Fund \$236,890

Sec. 2.14

LOCAL DEVELOPMENT FINANCE AUTHORITY FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Federal Grants	0	
Property Taxes	1,268,640	
Other Revenue	<u>182,300</u>	
Total Revenues		1,450,940

OTHER FINANCING SOURCES

Transfer from Economic Development Fund	<u>0</u>	
Total Other Financing Sources		<u>0</u>

Total Revenues & Other Financing Sources

\$1,450,940

EXPENDITURES

Incubator Renovations	\$0
Incubator Operations	847,400
FCA Reimbursement	0
SmartZone Improvements	0
Contribution to Fund Balance	<u>603,540</u>

Total Local Development Finance Authority

\$1,450,940

Sec. 2.15

GENERAL DRAIN FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$41,180	
Net Drain Tax Revenue	820	
Delinquents & Penalties	0	
Other Revenue	<u>1,000</u>	
Total Revenues		43,000

OTHER FINANCING SOURCES

Bond Proceeds – Refunding	<u>0</u>	
Total Other Financing Sources		<u>0</u>

Total Revenues & Other Financing Sources

\$43,000

EXPENDITURES

Other Charges	\$0	
Principal	0	
Interest	0	
Contribution to Fund Balance	<u>0</u>	
		0

OTHER FINANCING USES

Transfer to General Fund	43,000	
Total Other Financing Uses		<u>43,000</u>

Total Drain Fund

\$43,000

Sec. 2.16

VOTED TAX GENERAL OBLIGATION DEBT BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$12,870	
Other Revenue	5,000	
Federal & State Sources	29,440	
Net Proposal F Tax Revenue	<u>462,950</u>	
Total Revenues		510,260

OTHER FINANCING SOURCES

Transfer from General Fund	<u>43,000</u>	
Total Other Financing Sources		<u>43,000</u>

Total Revenues & Other Financing Sources \$553,260

and does hereby designate \$461,850 to be raised by 0.1096 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for public improvement debt service as authorized by the electors of the City in approving Proposal F in 2006.

EXPENDITURES

Proposal F Expenditures	\$553,260	
Contribution to Fund Balance	<u>0</u>	

Total Voted Tax General Obligation Debt Fund \$553,260

Sec. 2.17

ROAD BOND DEBT REITREMENT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Special Assessment Revenue	131,920	
Interest Income	69,100	
Federal Interest Rebates	<u>27,010</u>	
Total Revenues		228,030

OTHER FINANCING SOURCES

Transfer from Major Road Fund	3,100,190	
Transfer from Road Bond Construction Fund	<u>0</u>	
Total Other Financing Sources		<u>3,100,190</u>

Total Revenues & Other Financing Sources \$3,328,220

EXPENDITURES

Principal	\$2,495,000	
Interest	737,120	
Other Fees	2,600	
Contribution to Fund Balance	<u>93,500</u>	

Total Road Bond Debt Retirement Fund \$3,328,220

Sec. 2.18

LIMITED TAX GENERAL OBLIGATION DEBT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Other Revenue	<u>0</u>	
Total Revenues		0

OTHER FINANCING SOURCES

Transfer from General Fund	<u>3,432,670</u>	
Total Other Financing Sources		<u>3,432,670</u>

Total Revenues & Other Financing Sources

\$3,432,670

EXPENDITURES

Principal	\$1,980,000	
Interest	1,451,440	
Other Fees	<u>1,230</u>	

Total Limited Tax General Obligation Debt Fund

\$3,432,670

Sec. 2.19

CAPITAL PROJECTS FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$20,210,980	
State & Local Returns	0	
Other Revenue	<u>1,211,020</u>	
Total Revenues		21,422,000

OTHER FINANCING SOURCES

Transfer from General Fund	<u>4,878,840</u>	
Total Other Financing Sources		<u>4,878,840</u>

Total Revenues & Other Financing Sources

\$26,300,840

EXPENDITURES

Capital Equipment	\$1,632,030	
Capital Vehicles	1,342,900	
Capital Projects	23,325,910	
Contribution to Fund Balance	<u>0</u>	

Total Capital Projects Fund

\$26,300,840

Sec. 2.20

FACILITIES IMPROVEMENT FUND:

REVENUES

Fund Balance	\$8,311,650	
Other Revenues	<u>300,000</u>	

Total Revenues

\$8,611,650

EXPENDITURES

Capital Equipment	\$1,294,740	
Capital Improvements	<u>\$7,316,910</u>	

Total Facilities Improvement Fund

\$8,611,650

Sec. 2.21

CLINTON RIVER RESTORATION FUND:

REVENUES

Federal Grants	<u>\$0</u>	
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Total Revenues

\$0

EXPENDITURES

Capital Projects	<u>\$0</u>	
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Total Clinton River Restoration Fund

\$0

Sec. 2.22

ROAD BOND CONSTRUCTION FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Other Revenue	12,500	
Federal Grants	<u>0</u>	
Total Revenues		12,500

OTHER FINANCING SOURCES

Proceeds from Long-Term Debt	29,000,000	
Transfer from Major Road Fund	<u>0</u>	
Total Other Financing Sources		<u>29,000,000</u>

Total Revenues & Other Financing Sources

\$29,012,500

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Construction	\$2,500,000	
Contribution to Fund Balance	<u>26,512,500</u>	

Total Road Bond Construction Fund

\$29,012,500

ARTICLE III

The City Council adopts the following fee schedule for public records and services provided by the City of Sterling Heights for the fiscal year July 1, 2019 through June 30, 2020. Any parts of resolutions and ordinances in conflict with this article are repealed. This article is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this article and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.

Fees for public records not set forth in this article, or in any other resolution, ordinance, or law, shall be set by the City Manager in accordance with Act 442 of the Public Acts of 1976, as amended. Fees for public services not specifically set forth in this article or in any other resolution, ordinance, or law may be established by the City Manager, who shall promptly notify the City Council in writing of each of them. The City Manager shall establish fees for public services based upon the cost of providing the public service.

Sec. 3.01

ASSESSING OFFICE:

Lot Splits.....	590.00
Lot Combinations.....	490.00
Processing Labels (per page).....	1.50
Resident Field Sheet Fee.....	2.10
Apartment Listing (Names/Sidwells/Assessments).....	68.00
Shopping Center List.....	68.00
Section or Subdivision Listing (per page).....	1.00
Assessing, Board of Review, & Sales Information (first page):.....	2.10
Additional Pages.....	0.30
Plat Map.....	143.00
Custom Assessment Information Report.....	76.00
IFEC Extension Application Fee.....	615.00
IFEC Request for Extension to Complete Project Application Fee.....	615.00
IFEC Request for Revision of Final Project Cost Application Fee.....	615.00
Application to Establish a Speculative Building Designation Fee.....	615.00
Tax Hardship Income Limits:	
1 Person.....	12,490.00
2 Person.....	16,910.00
3 Person.....	21,330.00
4 Person.....	25,750.00
5 Person.....	30,170.00
6 Person.....	34,590.00
7 Person.....	39,010.00
8 Person.....	43,430.00
Each Additional Person.....	4,420.00

Sec. 3.02

BUILDING OFFICE:

Fence Permit.....	41.00
Fence Permit – Masonry, Separation.....	122.00
Board of Code Appeals.....	246.00
Reestablish Expired Permit Fee.....	70.00

Overtime Inspections, Each Hour (4 hour minimum)	95.00
Special Inspections, Each Trade (Residential)	54.00
Special Inspections, Each Trade (Commercial)	76.00
Building Code Publication	Cost + 15.00 Administration Fee
Building Moving Permit	315.00
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third or Subsequent Repeat Offenses	1,500.00

Electrical Work

Application Fee (Non-refundable)	51.00
Permit fee (minimum)	51.00
Electrical Contractor's Registration	29.00
Fire Alarm Contractor's Registration	29.00
Sign Contractor's Registration	29.00
Furnace Wiring	30.00
Air Conditioner Reconnect	30.00
Circuits: Each (new or extended)	24.00
Fixtures: Each 25	24.00
Motors, Power, Heating Units, Furnaces, Transformers:	
Each ¼ to 10 HP	30.00
Each 11 to 30 HP	35.00
Each 31 to 50 HP	40.00
Each 51 to 60 HP	46.00
Each 61 and over	60.00
Feeders (Conduit, Wireways, Bus Ducts, Cables):	
Each 100 ft. (or less)	53.00
Refrigeration Units:	
Air Conditioning (residential)	30.00
Interruptible Service	30.00
Air Conditioning (commercial):	
Up to 5 Tons	35.00
5 to 40 Tons	53.00
Over 40 Tons	79.00
Electric Ranges, Ovens, Dryers, Water Heaters, X-Ray Equipment:	
Each unit of type	30.00
Swimming Pools/Hot Tubs (all)	59.00
Service (Lights, Heat, and Power):	
100 Ampere or less	30.00
101 to 500 Ampere	40.00
501 to 900 Ampere	53.00
900 Ampere or more	65.00
Signs: Sign Circuit	46.00
Sign Tag Inspection	68.00
Sign Connection	73.00
General Repair & Alterations (per hour or fraction thereof)	61.00
Generator Connection	53.00
Motion Picture Apparatus	53.00

Special Inspections not specifically covered:

Festivals	140.00
Carnivals	140.00
Circuses	140.00
Shop Inspection	77.00
Theatrical Road Show	77.00
Christmas Tree Lot	77.00

Temporary Wiring:

Display Area (Sq. Ft.):	
Up to 100,000 sq. ft.	70.00
Over 100,000 to 200,000 sq. ft.	130.00
Over 200,000 to 300,000 sq. ft.	157.00
Over 300,000 to 400,000 sq. ft.	232.00
Over 400,000 sq. ft.	310.00

Outline Tubing – Connection or Tag Inspection:

Each 100 feet	77.00
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Mobile Home and Trailer Park Inspections (minimum)	54.00
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Fire Alarm Inspection (minimum):	74.00
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Plan Review Fee	103.00
Manual Pull Station	14.00
A/V, Strobe, Voice Speaker	14.00
Water Flow/Tamper Switch	14.00
Heat or Smoke Detector	14.00
Flame, Duct Detector	14.00
Auxiliary Panel	14.00
Electric Door Release	14.00
Elevator Recall Status	14.00
Fire Alarm Circuit	23.00

Alterations to existing system	61.00
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Reinspection Fee	62.00
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Miscellaneous Fire Alarm Fee	61.00
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Plumbing Work

Application Fee (Non-refundable)	51.00
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Permit Fee (minimum)	51.00
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Plumber's Registration	1.00
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Journeyman Plumber's Registration	0.50
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Fixture Inspection: (New and Replacement)

New Installation (minimum)	51.00
New Stack or Stack Alteration	21.00
Air Admittance Valve	21.00
Roof conductor	21.00
Sump or interceptor	21.00
Backflow preventor	21.00
Pump or Water Lift	21.00
Hose connection (sillcocks)	21.00
Water treatment device	21.00
Water closets	21.00
Shower traps	21.00
Baths	21.00
Water heater	35.00

Tankless water heater.....	35.00
Basement Waterproofing.....	51.00
Sinks (any description).....	21.00
Lavatories.....	21.00
Laundry trays.....	21.00
Floor drains.....	21.00
Ice Maker.....	21.00
Back Water Valve.....	21.00
Thermal Expansion Tank.....	21.00
Bidet.....	21.00
Dental Chair.....	21.00
Grease or Oil Interceptor.....	21.00
Drinking fountains.....	21.00
Soda fountains/bars.....	21.00
Waste opening.....	21.00
Humidifiers.....	21.00
Food waste grinders.....	21.00
Dishwashers.....	21.00
Urinals.....	21.00
Whirlpools.....	40.00
Lawn Sprinkler Systems.....	46.00
All other fixtures not mentioned.....	21.00
Reinspection Fee.....	62.00
Special Equipment (automatic laundry, humidifier, beverage vending machine, vacuum systems, nitrous oxide, oxygen, nitrogen, medical air):	
Automatic Machines (minimum).....	35.00
Each additional.....	21.00
Building Sewer Connection – sump connection.....	53.00
Drains:	
Storm drains to catch basin for main storm sewer.....	310.00
Lines less than 4" in diameter.....	31.00
Lines less than 6" in diameter.....	36.00
Lines less than 8" in diameter.....	47.00
Lines less than 10" in diameter.....	61.00
Lines less than 12" in diameter.....	77.00
Lines less than 14" in diameter.....	92.00
Lines less than 16" in diameter.....	109.00
Lines less than 18" in diameter.....	124.00
Lines exceeding 18" in diameter (per inch).....	19.00
Water Distribution System:	
¾".....	25.00
1".....	36.00
1 ¼".....	41.00
1 ½".....	54.00
2".....	70.00
2 ½".....	102.00
3".....	116.00
4".....	130.00
Exceeding 4".....	156.00
Replace piping, no increase in size.....	41.00

Mechanical Work

Application Fee (Non-refundable)	51.00
Permit Fee (minimum).....	51.00
License/Registration	15.00
Gas-Fired Equipment; Oil Burners; New or Replacement –	
Burners with input:	
up to 75,000	53.00
75,001 to 500,000.....	60.00
500,001 – 1,000,000.....	106.00
1,000,001 – 2,000,000.....	120.00
2,000,001 – 3,000,000	151.00
over 3,000,000.....	181.00
Air Handlers:	
Up to 2,000 CFM.....	53.00
Over 2,000 CFM	106.00
Duct Work	53.00
Hydronic Piping	61.00
Gas Piping:	
Mains up to 2"	46.00
Mains 2 ½" to 4".....	60.00
Mains over 4".....	74.00
Each Opening off of Main.....	18.00
Factory Built Chimneys:	
Up to 8".....	24.00
9" to 12".....	35.00
Over 12".....	46.00
Pre-Fab Fireplace.....	60.00
Flue Liner.....	40.00
Exhaust Fans:	
Up to 400 cfm.....	19.00
401 cfm to 1,000 cfm.....	24.00
1,001 cfm to 4,000 cfm.....	35.00
Over 4,000 cfm.....	46.00
Dryer Vents	24.00
Kitchen Hood and Duct (UL300/FM200)	54.00
Spray Booth Hood and Duct	54.00
Alterations to existing installations	61.00
Alterations to existing boilers.....	61.00
Reinspection Fee.....	62.00
Refrigeration Systems –	
Self-Contained:	
2 Tons or Less, each	46.00
Over 2 to 5 Tons, each.....	53.00
Alterations to each system	61.00
Remote Systems:	
5 Tons or Less, each	53.00
Over 5 to 50 Tons, each	74.00
Over 50 Tons, each.....	120.00
Alterations to each system	61.00
Cooling Towers	74.00

Stand Pipes and Fire Suppression:	
Riser pipe up to 4" diameter	47.00
Riser pipe up to 6" diameter	77.00
Riser pipe up to 8" diameter	109.00
Riser pipe 8" or more diameter	231.00
Each suppression opening (each head of the system)	6.50
Alteration to existing system.....	61.00
Flammable and Bulk Storage Tanks:	
Tanks under 500 Gallons	53.00
Tanks under 5,000 Gallons.....	68.00
Tanks under 20,000 Gallons	91.00
Tanks under 50,000 Gallons	106.00
Tanks under 200,000 Gallons.....	120.00
Tanks over 200,000 Gallons.....	225.00
Buildings	
Application Fee (Non-refundable)	51.00
Plan Review Deposits (Non-refundable):	
Single Family Residential	590.00
Commercial Alteration.....	236.00
New Commercial/Industrial Building.....	1,175.00
Commercial/Industrial Addition.....	590.00
Building Permit Fees (all use groups):	
Valuation to \$1,000	58.00
Valuation \$1,001 to \$10,000	58.00 + 15.00 per 1,000 over 1,000
Valuation \$10,001 to \$100,000	230.00 + 6.00 per 1,000 over 10,000
Valuation \$100,001 to \$500,000.....	971.00 + 6.00 per 1,000 over 100,000
Valuation \$500,001 and over.....	4,210.00 + 6.00 per 1,000 over 500,000
Residential Bond (5% Retained)	550.00
Temporary C/O Refundable Bond.....	570.00
Multi-Family Bond (5% Retained).....	820.00
Commercial Bond (5% Retained)	1,670.00
Industrial Bond (5% Retained).....	3,320.00
Mobile Homes	158.00
Plan Review Fee:	
Valuation \$0 - \$500,000	0.0040 of valuation but not less than 100.00
Valuation over \$500,000.....	2,470.00 + 0.0015 of valuation over 500,000
Residential Plan Review: If Plan Number is on File	118.00
Additional Expedited Commercial Interior Alteration Plan Review Fee.....	216.00
Miscellaneous Plan Review	71.00
Misc. Items (concrete, antennas, awnings, sheds, canopies, tents, gazebos, decks, porches, reroofs)	70.00
Pigeon Loft Inspection	70.00
Replacement of Public Sidewalk Section(s) by Abutting Property Owner	39.00
Use Permit (tenant space)	102.00
Fire Repair/Water Repair.....	246.00
Fire Inspection Fee (New City Businesses)	96.00
Reinspection Fee.....	62.00
Demolition:	
Plan review and administration base fee	71.00 + 0.10 per square ft.
Swimming Pools:	
Above Ground	74.00

Below Ground	151.00
Signs:	
Application Fee (non-refundable)	51.00
Plan Review Fee	71.00
Permanent	156.00
Temporary	70.00
Contractor Registration Fee	29.00
Residential Basement Finish	246.00
Residential Interior Finish	246.00
Minor Commercial Alterations under 400 sq. ft.	232.00

Sec. 3.03

CITY ADMINISTRATION:

Amusement Device License (2-year)	780.00
Amusement Device Distributor License (2-year)	260.00
Attorney Services	Attorney fees & costs
Auction Sales License (per day)	25.00
Auctioneer License	61.00
Banquet & Event Facility License	500.00
Renewal Fee	250.00
Business Registry License	50.00
Carnival/Festival License	79.00 + 6.00 each booth, ride, etc.
Cigarette Vending Machine License	70.00 + 6.00 each additional machine
Commercial Outdoor Patio Space License:	500.00
Renewal Fee	250.00
Renewal Fee with Major Material Modifications	500.00
Death and Birth Certificate (Non-FOIA):	26.00
Additional Copies (Non-FOIA)	9.50
Dog License:	
Newly Acquired Dog - Jan. 1 to Oct. 31 OR License Renewal - Jan. 1 to Mar. 31:	
Spayed/Neutered Dog:	
1-Year License	10.00
2-Year License	16.00
3-Year License	22.00
Unaltered Dog:	
1-Year License	23.00
2-Year License	43.00
3-Year License	63.00
Newly Acquired Dog - Nov. 1 to Dec. 31	
Spayed/Neutered Dog:	
1-Year License	5.00
Unaltered Dog:	
1-Year License	11.50
Newly Acquired Dog - Registering later than 30 days after acquisition:	
Additional Late Fee	11.00
License Renewal - After Mar. 31:	
Additional Late Fee	11.00
Senior (60+) Owner	No charge
Service Dog	No charge

Potentially Dangerous Dog Annual License Fee.....	60.00
Replacement Dog Tag	5.50
Fire Inspection Fee (new City businesses – charged by Building).....	98.00
Going Out of Business Sales License.....	50.00
Renewal Fee.....	50.00
House Moving License	79.00
Industrial Development District Filing Fee	1,040.00
Industrial Facilities Exemption Certificate Filing Fee.....	2,240.00
Industrial Facilities Exemption Certificate Application Amendment Fee.....	1,040.00
Industrial Facilities Exemption Certificate Transfer Fee.....	1,040.00
New Personal Property Exemption Fee.....	2,240.00
Junk Yard License	295.00
Medical Marijuana Location Registration Fee	750.00
Mobile Vending License.....	204.00
Pawnbroker License	500.00
Refuse Collection License	107.00 + 7.00 each truck
Secondhand Goods Merchant Registration Fee	112.00
Snow Removal License.....	209.00
Solicitor/Peddler License.....	132.00
Tattoo Permit	610.00
Taxi License (annual fee).....	105.00 + 12.00 per vehicle
Massage Establishment License:.....	695.00
Renewal Fee Massage Establishment License.....	356.00
Precinct Map.....	5.50
City Street Map	6.50
Zoning Map.....	5.50
City Budget.....	56.00
Municipal Improvement Program.....	36.00
City Financial Audit.....	36.00
Collective Bargaining Agreement.....	6.60
Election Results.....	10.00
Voter and Business Registry Labels (per page).....	1.50
Voter and Business Registry Lists (per computer hour)	Payroll + 0.05/page
Voter Data CD.....	33.00
Liquor License: Class C	2,240.00
Tavern.....	2,240.00
SDD & SDM.....	2,240.00
Entertainment and/or Dance Permit.....	2,240.00
Extended Hours Permit	2,240.00
Shareholder Partial Transfer.....	1,110.00
Hotel/Motel License:.....	2,240.00
Renewal Fee Hotel/Motel License	1,110.00
Certifications.....	6.50
Photo Copies – Black & White (Non-FOIA):	2.10
Additional Pages – Black & White (Non-FOIA).....	0.30
Photo Copies – Color (Non-FOIA):.....	2.10
Additional Pages – Color (Non-FOIA)	0.85
Microfilm Copies (per page) (Non-FOIA)	5.80
Recording Fee (formerly Encroachment Fee)	50.00
Notary Fee	10.00
Fireworks Display Permit.....	760.00

Close Proximity Pyrotechnic Display Permit	760.00
Sterlingfest Art Fair Applications:.....	240.00
Double Booth Fee	420.00
Corner Booth Additional Charge	35.00
Sterlingfest Art Fair Vendor Jury Fee (Non-Refundable)	18.00
"Taste of the Town" Sterlingfest Booth – Food Cart Vendors.....	670.00
"Taste of the Town" Sterlingfest Booth - Restaurateurs	1,530.00
DVD Dubs:	
Resident (Non-FOIA).....	30.00
Non-Resident (Non-FOIA).....	40.00
Gazebo Rental (per event):	
Resident	63.00
Non-Resident	98.00
Gazebo Rental for Photographs Only (per 1 hour rental):	
Resident	36.00
Non-Resident	49.00
Upton House Rental – (per 4 hour rental):	
Resident	62.00
Non-Resident	94.00
Sterling Heights Magazine Advertisement Fees:	
Full Page Ad (Full Color).....	1,632.00
Full Page Ad (Two Color).....	1,398.00
One-Half Page Ad (Full Color).....	933.00
One-Half Page Ad (Two Color)	816.00
One-Fourth Page Ad (Full Color)	526.00
One-Fourth Page Ad (Two Color).....	466.00
Business Card Ad (Full Color)	350.00
Business Card Ad (Two Color)	291.00
Name & Phone Number Ad.....	116.00
Three-Edition Ad Commitment (Minimum).....	20% Discount
Environmental Recovery Fee	Cost + 25% Administrative Fee
Municipal Civil Infraction:	
Each Violation.....	150.00
First Repeat Offense.....	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses.....	1,500.00
Municipal Civil Infraction (Failure to Obtain Amusement Device/Amusement Device Distributor License):	
First Violation.....	500.00
First Repeat Offense.....	500.00
Reduced Fee if License Obtained Prior to Court Appearance	150.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses.....	1,500.00
Municipal Civil Infraction (Failure to Comply with Owner/Keeper of a Potentially Dangerous Dog Requirements):	
First Violation.....	500.00
First Repeat Offense.....	750.00
Second and Subsequent Repeat Offenses	1,000.00
Municipal Civil Infraction (Failure to License a Dog with the City Clerk):	
First Violation.....	500.00
First Repeat Offense.....	750.00
Reduced Fee if Licensed Prior to Court Appearance	150.00
Second and Subsequent Repeat Offenses	1,000.00

Sec. 3.04

ECONOMIC DEVELOPMENT OFFICE:

Brownfield Redevelopment Auth./Local Dev. Finance Auth./Corridor Improvement Auth. Fees:

Application Fee (one-time up front)	530.00
Tax Increment Plan Annual Administrative Fee	2,650.00

Sec. 3.05

ENGINEERING OFFICE:

Review Fees:

Site Plan	461.00 + 75.00/acre + 1.3% of site imp.cost
Multiple Developments	461.00 + 75.00/acre + 1.3% of site imp.cost
Cluster Developments	461.00 + 75.00/acre + 1.3% of site imp.cost
Site Condominiums	461.00 + 75.00/acre + 1.3% of site imp.cost
Subdivisions	1.3% of estimated site improvement costs

Plan Revision Review Fee	98.00
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Design Fees:

Construction plans and specifications -

*Class 1	7.0% of construction costs
**Class 2	8.7% of construction costs

Field engineering and contract administration -

*Class 1	2.4% of construction costs
**Class 2	2.7% of construction costs

Engineering Bid Packet Fee	51.00
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R.O.W. Permits:

Review Fees – Public Improvements	1.3% of construction cost (\$50 minimum)
Review Fees – Privately Owned Facility	\$0.05/linear foot (\$50 minimum)
Inspection	Payroll +180%

Telecommunications ROW Application Fee	695.00
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Major Road Residential Drive Approach (Review & Inspection)	255.00
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Staking Fees	Payroll + 180%
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Inspection Fees:

Site Plan	Payroll +180%
Multiple Development	Payroll +180%
Cluster Development	Payroll +180%
Site Condominiums	Payroll +180%
City Construction Projects	Payroll +180%
Subdivisions	Payroll +180%
Inspections by Consultants	Consultant Fee +10%

Private Development Engineering Consultant Fee	Consultant Fee +10%
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Sidewalk Repair and Gap Programs	Cost +20%
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Easement Vacations	Attorney fee+ 260.00
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Easement Encroachments	280.00
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Building Number Assignments (per address)	26.00
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S.E.S.C. Review Fee for:

Commercial, Industrial, Multi-Family, Subdivision	¼ of 1% of first \$500,000.00 + 1/8 of 1% over \$500,000 (\$50.00 minimum)
Single-Family Residential House	74.00

Underground Private Utility.....	0.05 linear foot (50.00 minimum)
S.E.S.C. Inspection Fee (per inspection)	49.00
S.E.S.C. Inspection by Consultant	Consultant fee +10%
S.E.S.C. Permit Renewal Fee (\$50 min.).....	10% of Permit Fee
Water & Sewer Permit Revision Review Fee	111.00
Public Services Agreement Execution Fee	37.00
Recording Fee.....	40.00
Water & Sewer Debt Service Agreement Finance Charge.....	20%
Document Copying for:	
24" x 36" Prints (Xerox 2510 or blueline).....	9.00 ea.
34" x 34" Prints (Xerox 2510 or blueline).....	9.00 ea.
Larger than 34" x 34" (Xerox 2510 or blueline).....	9.00 ea.
Detail Sheets (Mylar)	11.50 ea.
Topographic Map 36" x 36" (blueline)	46.00 ea.
Planimetric Map 36" x 36" (blueline)	29.00 ea.
Overall Watermain Map (blueline).....	10.50 ea.
Overall Sanitary Sewer Map (blueline).....	10.50 ea.
Overall Storm Sewer Map (blueline).....	10.50 ea.
Master Storm Sewer Plan (book form)	53.00 ea.
Master Watermain Plan (book form).....	41.00 ea.
Master Sanitary Sewer Plan (book form).....	41.00 ea.
Master Road Plan (book form) 1998 HRC.....	53.00 ea.
Municipal Civil Infraction for Various Soil Erosion and Sedimentation Control Regulations:	
First and Subsequent Repeat Offenses.....	750.00
Municipal Civil Infraction for Unabated Knowing Violations of City Code Chapter 17:	
Each Violation	5,000.00
First Repeat Offense.....	7,500.00
Second and Subsequent Repeat Offenses	10,000.00
Municipal Civil Infraction for Unabated Knowing Violations After a Notice of Determination:	
Each Violation	10,000.00
First Repeat Offense.....	15,000.00
Second and Subsequent Repeat Offenses.....	20,000.00
* Class 1 projects include drain enclosures, channel improvements, sanitary sewer, water main, and pavement overlay.	
** Class 2 projects include new road construction or reconstruction, bridges, pumping stations, etc.	

Sec. 3.06

FIRE DEPARTMENT:

Fire Reports: First Page (Non-FOIA)	13.00
Additional Pages (Non-FOIA)	1.00
Digital Photographs:	
5" x 7" Color Print (Non-FOIA).....	36.00
8" x 10" Color Print (Non-FOIA).....	36.00
8" x 10" Contact Sheet (Non-FOIA)	36.00
Compact Disc (Non-FOIA)	29.00
Burning Permit	220.00
Fireworks Sales Permit.....	760.00
Fireworks Display Permit	760.00
Close Proximity Pyrotechnic Display Permit	760.00
Board of Code Appeals	246.00

Witnessed Acceptance Test Fee	182.00
Off-Hour Witnessed Acceptance Test Fee (3 hour minimum)	845.00
Each additional hour	281.00
Reinspection Fee for Witnessed Acceptance Test	182.00
Phase I Site Inspection (1 hour minimum)	64.00 + 39.00 per hour
Special Fire Prevention Inspection (festivals, craft shows, carnivals, haunted houses, flea markets):	
Each Inspection	200.00
Each Re-Inspection	200.00
Off-Hour Inspection (3 hour minimum)	281.00
Each Additional Hour	84.00
Off-Hour Re-Inspection (3 hour minimum)	281.00
Each Additional Hour	84.00
Plan Review Fee	172.00
Resubmitted Plan Review Fee	57.00
Explosive Materials Permit Fee	215.00
Requested Fire Services (Schools, Businesses, Hazmat Incidents, etc.)	Cost+30%
Reinspection Fees:	
First Reinspection	No Fee
Second and Subsequent Reinspections	122.00
Medical Fees:	
BLS Non-Emergency	450.00
Resident Discounted Fee	400.00
BLS Emergency	550.00
Resident Discounted Fee	500.00
ALS Non-Emergency	600.00
Resident Discounted Fee	550.00
ALS Level I Emergency	650.00
Resident Discounted Fee	600.00
ALS Level II Emergency	800.00
Resident Discounted Fee	750.00
Advanced Life Support Treat No Transport (subject to insurance)	400.00
Oxygen	45.00
Mileage (per patient mile)	14.00
CPR Classes (per person)	70.00
False Alarm Fees: (within a 12 month period)	
First Response	No Fee
Second Response	170.00
Third Response	340.00
Fourth and Subsequent Responses	685.00
Municipal Civil Infraction:	
First Offense Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction for Violation of a Stop Work Order:	
First Offense Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00

Sec. 3.07

NEIGHBORHOOD SERVICES:

Administrative Warrant	125.00
Board of Ordinance Nuisance Abatement Appeals	225.00
Board of Ordinance Noxious Weed Appeals	50.00
Cutting of noxious weeds	Contract costs + 60% administrative fee + 37.00 fine
Single Family Res. Non-Homestead Inspection Fee (biennial)	130.00
Nuisance Abatement Administrative Fee	25%
Nuisance Abatement Agreement Execution Fee	Attorney Fee + 25%
Sidewalk Snow Removal Fee	Cost + 25% + 62.00
Claimed Signs:	
16 sq. ft. or less	5.00 ea.
17 – 31 sq. ft.	25.00 ea.
32 sq. ft. and over	120.00 ea.
Reinspection Fee	62.00
Real Estate Sign Removal Fee	Contract Costs + 25% Administration Fee
Municipal Civil Infraction (Residential Parking and Signs):	
Each Violation	100.00
First Repeat Offense	250.00
Second and Subsequent Repeat Offenses	500.00
Municipal Civil Infraction for Prohibited Parking during a Snow Emergency:	
Each Violation	25.00
First Repeat Offense	100.00
Second and Subsequent Repeat Offenses	125.00

Sec. 3.08

PARKS & RECREATION:

Pavilion Rental:	
Weekday (Resident)	81.00
(Non-Resident)	121.00
Weekend (Resident)	107.00
(Non-Resident)	160.00
Picnic Kits:	
Weekday (Resident)	12.00
(Non-Resident)	17.00
Weekend (Resident)	32.00
(Non-Resident)	48.00
Nature Center Classes:	
School Field Trips (WCS/UCS Schools)	34.00
(All Other Districts per class)	50.00
Children's Nature Classes (3 wk) (Resident)	20.00
(Non-Resident)	30.00
Adult Nature Classes (6 wk) (Resident)	48.00
(Non-Resident)	72.00
Nature Center Archery (Resident)	10.00
(Non-Resident)	13.00
Scout Badge Classes	9.00

Birthday Parties (Resident)	122.00
(Non-Resident)	159.00
Parent & Tot Classes:	
1 Child Per Family (Resident)	54.00
(Non-Resident)	81.00
2 Children Per Family (Resident)	60.00
(Non-Resident)	90.00
Summer Playground:	
Resident	113.00
Non-Resident	169.00
Field Trip Bus Fee (Per Person).....	8.00
Special Recreation Dances:	
Pre-Registered (Resident)	8.00
(Non-Resident)	11.00
Registration at the Door (Resident).....	10.25
(Non-Resident)	14.25
Staff Registration	1.00
Prom Dance – Individual (Resident).....	19.00
(Non-Resident)	28.50
Special Recreation Playgrounds:	
Physically or Otherwise Health Impaired (P.O.H.I.) – Individual (Resident).....	170.00
(Non-Resident)	255.00
Physically or Otherwise Health Impaired (P.O.H.I.) – Family (Resident).....	300.00
(Non-Resident)	450.00
Mentally Impaired (M.I.) – Individual (Resident).....	170.00
(Non-Resident)	255.00
Mentally Impaired (M.I.) – Family (Resident).....	300.00
(Non-Resident)	450.00
Special Recreation:	
Creative Cooking (Resident)	8.75
(Non-Resident)	13.00
Line Dance Exercise (Resident)	36.00
(Non-Resident)	54.00
Softball – Individual (Resident).....	51.00
(Non-Resident)	66.00
Softball – 2nd player - Same Family (Resident).....	41.00
(Non-Resident)	56.00
Softball – 3rd player - Same Family (Resident).....	31.00
(Non-Resident)	46.00
Basketball (Resident)	41.00
(Non-Resident)	53.00
Bowling (Resident)	31.00
(Non-Resident)	40.00
Farmers Market:	
Advanced Pay-Full Season.....	338.00
Per-Day Rate	24.00
Electricity (Additional Fee Per Day)	6.00
Vendor Alcohol Permit Per Day	6.00
Vendor Alcohol Permit Full Season	52.00
Splash Park:	
Resident	0.00

Non-Resident	5.00
Ice Rink:	
Resident	0.00
Non-Resident	5.00
Skate Rental	3.00
Dog Park Annual Membership:	
Resident	12.00
Non-Resident	24.00
Senior Resident	10.00
Senior Non-Resident	20.00
Drop-in Gym Fee:	
Resident	0.00
Non-Resident	3.00
Coffeehouse Tickets:	
Advance Tickets (Resident)	16.00
(Non-Resident)	20.00
Subscription (Resident)	26.00
(Non-Resident)	34.00
At the Door Sales (Resident)	16.00
(Non-Resident)	22.00
Karate:	
Resident	51.00
Non-Resident	66.00
Yoga/Fitness Classes:	
Resident	43.00
Non-Resident	56.00
Zumba:	
Resident	61.00
Non-Resident	79.00
Men's Gym:	
Resident	48.00
Non-Resident	62.00
Double Header Softball	930.00
Single Header Softball	605.00
Co-ed Kickball	335.00
Ball Field Rental Fees – Seasonal:	
Delia or LWB Park (per field per day):	
MABF Teams/Church Teams	422.00
All Other Users	449.00
All Users – Lighted Fields Additional Fee (per day)	65.00
Additional Teams on Permit (per team)	51.00
Donovan Park (per field per day):	
MABF Teams/Church Teams	320.00
All Other Users	345.00
All Users – Lighted Fields Additional Fee (per day)	45.00
Additional Teams on Permit (per team)	51.00
Ball Field Rental Fees – Daily:	
Delia or LWB Park (per field per day):	
MABF Teams/Church Teams	72.00
All Other Users	82.00
All Users – Lighted Fields Additional Fee (per day)	65.00

Donovan Park (per field per day):	
MABF Teams/Church Teams	60.00
All Other Users	70.00
All Users – Lighted Fields Additional Fee (per day).....	65.00
Ball Field Request to Groom/Stripe Additional Fee	Cost+25%
Soccer Field Rental Fees (per field per season):	
Travel Clubs:	
Seasonal 1-3 days/week	600.00
Seasonal 4-7 days/week	900.00
Camp/Other:	
Weekly (one week only).....	213.00
Daily	89.00
Sand Volleyball League	248.00
Daddy/Daughter Dance:	
Resident per person.....	23.00
Non-Resident per person.....	30.00
Mother/Son Cookout:	
Resident Couple	19.00
Non-Resident Couple	25.00
Gymnastics:	
One-half Hour Class (Resident).....	49.00
(Non-Resident)	73.00
One Hour Class (Resident)	60.00
(Non-Resident)	90.00
Dance:	
Fall Session (Resident).....	56.00
(Non-Resident)	73.00
Winter/Spring Session (Resident)	89.00
(Non-Resident)	116.00
30 Minute Dance Classes:	
Fall Session (Resident).....	45.00
(Non-Resident)	58.00
Winter/Spring Session (Resident)	57.00
(Non-Resident)	74.00
Senior Center Activities:	
Arthritis Exercise (Resident)	4.00
(Non-Resident)	6.00
Bowling League (Resident)	15.00
(Non-Resident)	23.00
Exercise (Resident).....	4.00
(Non-Resident)	6.00
Line Dance (Resident)	4.00
(Non-Resident)	6.00
Senior News Subscription per year (Resident).....	16.50
(Non-Resident)	24.75
Stained Glass Class (Resident).....	5.00
(Non-Resident)	7.00
Tai Chi (Resident)	5.00
(Non-Resident)	7.00
Zumba Gold (Resident).....	4.00
(Non-Resident)	6.00

Senior Bus Trip:	
1 day.....(Resident)	8.00
(Non-Resident)	12.00
2-4 days....(Resident)	16.00
(Non-Resident)	24.00
Extended..(Resident)	35.00
(Non-Resident)	52.00
SMART Bus Day Trips: (Resident)	4.00
(Non-Resident)	6.00
Senior Activity Fee - per day: (Resident)	0.25
(Non-Resident)	0.50
Senior Center Gymnasium Activities:	
Track Usage Fee – After Hours (Resident)	1.00
(Non-Resident)	1.50
Gymnasium Usage Fee – After Hours (Resident)	2.00
(Non-Resident)	3.00
Parks and Recreation Plan	9.75

Sec. 3.09

PLANNING:

Special Approval Land Use/Planned Unit Development	616.00
Temporary Use Planning Commission	450.00
Temporary Use Administrative Review	275.00
Variances to Subdivision Regulations	460.00
Right-of-Way Vacations	678.00
Rezoning Petition:	
First Acre	1,910.00
Additional Acre	73.00
Public Hearing Postponements (Petitioner Requested)	50.00
Ordinance Text Amendment	1,910.00
Subdivision Plat/Site Condominium	1,490.00
Each lot over 100 lots	10.00
Site Plan Review: (incl. Landscape Plan, Inspection and Tree Preservation Administrative Fee)	
First Acre	1,204.00
Additional Acre	196.00
Master Land Use Report	43.00
Master Land Use Map	13.50
Subdivision Plat Print (per sheet)	13.50
Zoning Board of Appeals:	
Variance (Regular Meeting)	460.00
Variance (Special Meeting)	900.00
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third or Subsequent Repeat Offenses	1,500.00

Sec. 3.10

POLICE DEPARTMENT:

Police Reports:

First Page (Non-FOIA)	13.00
Additional Pages (Non-FOIA)	2.00
Clearance Letter	18.00
Noncriminal Fingerprint Card	29.00
Photos: 8" x 10" Color (Non-FOIA)	35.00
5" x 7" Color (Non-FOIA)	33.00
8" x 10" Contact Sheet (Non-FOIA)	33.00
Compact Disc (Non-FOIA)	48.00
Administrative Towing Fees: (Charged to Towing Company)	
Inspection of VIN	27.00
Reports on TR-52 Tracking	32.00
Administration and Presence at Auction	630.00
Audio Tape Duplication Fee (Non-FOIA)	44.00
Video Tape, DVD, CD Duplication Fee (Non-FOIA)	48.00
Animal Give-up Fee:	
No Euthanasia	50.00
Euthanasia	90.00
Animal Impoundment Fee (Released from Station)	30.00
Macomb County Daily Animal Care Fee	30.00
Animal Trap Rental Fee (per 5 days)	51.00
Animal 10-Day Quarantine Fee	300.00
Rabies Testing:	
Euthanasia Not Required	85.00
Euthanasia Required	175.00
Treatment Rendered to an Animal	Cost
Use of Tranquilizer Equipment	164.00
County Animal Control Officer Fee	Cost
Personal Breathalyzer Test (PBT)	28.00
Booking Photo (Non-FOIA)	13.00
Notary Fee for Gun Permits	10.00
Park Alcohol Permit Fee	38.00
Temporary Liquor License Application Fee:	38.00
Outdoor Service Permit	278.00
Requested Police Services (Schools, Businesses, Hazmat Incidents, etc.)	Cost+30%
Towed Vehicle Impound Fee	32.00
Correctable Traffic Violation	10.00
Warrant Fee (All Warrants)	10.00
False Alarm Fees: (within a 12 month period)	
First Response	No fee
Second Response	No fee
Third Response (Residential)	39.00
Third Response (Non-Residential)	107.00
Fourth Response (Residential)	71.00
Fourth Response (Non-Residential)	217.00
Fifth and Subsequent Responses (Residential)	144.00
Fifth and Subsequent Responses (Non-Residential)	429.00

Municipal Civil Infraction (including Animal Control Regulations):	
Each Violation.....	150.00
First Repeat Offense.....	375.00
Second Repeat Offense.....	750.00
Third and Subsequent Repeat Offenses.....	1,500.00
Municipal Civil Infraction for Prohibited Parking during a Snow Emergency:	
Each Violation.....	25.00
First Repeat Offense.....	100.00
Second and Subsequent Repeat Offenses.....	125.00
Municipal Civil Infraction for Youth Curfew Violations:	
Each Violation.....	25.00
First Repeat Offense.....	50.00
Second and Subsequent Repeat Offenses.....	100.00
Municipal Civil Infraction for Violation of Bicycle Regulations (City Parks):	
Each Violation.....	10.00
First Repeat Offense.....	25.00
Second and Subsequent Repeat Offenses.....	50.00

Sec. 3.11

PUBLIC LIBRARY:

Overdue fines (per day):	
Hardcover Books (maximum \$16.00).....	0.25
Paperback Books (maximum \$6.00).....	0.25
Magazines (maximum \$6.00).....	0.25
Audios (maximum \$16.00).....	0.25
Compact Discs (maximum \$16.00).....	0.25
DVD's (maximum \$16.00).....	0.25
Replacement Library Card.....	3.00
Suburban Library Cooperative Non-Resident Library Card.....	200.00
Black & White Copy/Computer Print.....	0.10
Color Copy/Computer Print.....	1.00
Microfilm/Microfiche Print (per copy).....	0.20
Internet Use Without Library Card (per day).....	4.50
Municipal Civil Infraction:	
Each Violation.....	75.00
First Repeat Offense.....	150.00
Second or Subsequent Repeat Offenses.....	300.00

Sec. 3.12

PUBLIC WORKS DEPARTMENT:

Sewer Inspection.....	111.00
Sewer Tap.....	1,210.00
Sewer Capital/Unit:	
Residential.....	900.00
Commercial/Industrial (per 1,000 sq. ft.).....	470.00
Sewer Frontage (per front ft.).....	74.00
Sewage Disposal Service Only (per billing).....	89.00

Residential and Commercial Water Meters:

3/4" Remote	410.00
1" Remote	480.00
1 1/2" Remote	815.00
2" Compound Remote	2,120.00
3" Compound Remote	3,740.00
4" Compound Remote	5,250.00
6" Compound Remote	7,790.00
Damaged Meter Fee 5/8" - 3/4"	200.00
Water Inspection	111.00
Water Tap:	
1"	1,150.00
1 1/2"	1,580.00
2"	1,840.00
3"	3,700.00
4"	4,050.00
6"	4,580.00
Additional Charge for 86 ft. wide street:	
1"	380.00
1 1/2"	430.00
2"	570.00
Additional Charge for 120 ft. wide street:	
1"	720.00
1 1/2"	950.00
2"	1,210.00
Additional Charge for 204 ft. wide street:	
1"	1,730.00
1 1/2"	2,210.00
2"	3,160.00
Water Capital/Unit:	
Residential	700.00
Commercial/Industrial (per 1,000 sq. ft.)	390.00
Water Frontage (per front ft.)	43.00
Monitor Surcharge	per GLWA Indust. Waste Control Rate Structure
Water Turn On Fee	97.00
Water Service Fee (avoidable & repeat visits)	107.00
Water Service Abandonment Fee:	
Residential	500.00
Commercial	Contract Costs + 1,000.00
Sewer Service Abandonment Fee	111.00
Water Service Re-Use Fee:	
Residential	500.00
Commercial	Contract Costs + 1,000.00
Sewer Service Re-Use Fee	111.00
Water Meter Testing Fee	110.00
Water Meter Rescheduling Fee	97.00
24 Hour and 48 Hour Bacteria Sampling	200.00
Non-Compliance with Service Request	250.00
Non-Compliance with Back Flow Fee	250.00
Automatic Fixed Network Meter Read Permit	184.00
Final Water Meter Read	38.00

Final Water & Sewer Bill Preparation Fee	16.00
Citizen Water Service Request – after hours.....	97.00
Public Works Services Provided	Cost+25%
Water Meter Removal/Reinstallation for common area irrigation system.....	208.00
Landlord/Tenant Affidavit Filing Fee.....	204.00
Fire Hydrant Rental – Payable by City.....	28.00
Private Use of Fire Hydrant:	
Per Hydrant	110.00 per month + 360.00 water usage dep.
Bypass Inspection Fee	Back bill + 155.00
Common Area Irrigation System Permit.....	420.00
Planting of tree in right-of-way.....	305.00
Culvert installation permit.....	100.00
Ditch enclosure permit	100.00
Monitoring well installation permit	480.00
Sewer connection to discharge treated ground water	480.00
Special Pickup/Additional Refuse Collection.....	Contract costs + 25% administrative fee
Refuse Collection Fees (Schools).....	Contract costs
Refuse Collection Fees (Mobile Home Parks and Apartment Complexes).....	Contract costs +
	5% administrative fee – refuse taxes paid
Curbside Recycling License (min. \$1,500/year).....	1% of program revenue based upon previous yr
Debris Removal Fee.....	Contract Costs + 25% administrative fee
Tree Branch Chipping Fee.....	112.00
Fleet Services Requested by Other Cities.....	Cost+30%
Municipal Civil Infraction:	
Each Violation.....	150.00
First Repeat Offense.....	375.00
Second Repeat Offense.....	750.00
Third and Subsequent Repeat Offenses.....	1,500.00
Municipal Civil Infraction for Trash Placed at Curb Outside of Permitted Hours:	
Each Violation.....	25.00
First Repeat Offense.....	50.00
Second and Subsequent Repeat Offenses	100.00
Municipal Civil Infraction for Violation of a Mandatory Water Restriction:	
Each Violation.....	25.00
First Repeat Offense.....	50.00
Second and Subsequent Repeat Offenses	100.00
Municipal Civil Infraction for Raking Leaves Into Street:	
Each Violation.....	25.00
First Repeat Offense.....	50.00
Second and Subsequent Repeat Offenses	100.00

Sec. 3.13

TREASURY OFFICE:

Bounced Check Fee.....	30.00
Delinquent Bill to Tax Roll Penalty (excluding Water & Sewer).....	17%
Late Payment Penalty.....	6%
Penalty Assessment on Delinquent Taxes.....	3%
Attorney Review Fee for Liens or Discharges.....	82.00
Subordination of Lien.....	540.00

Annual Lien Penalty	6% + lien filing costs
O.U.I.L./O.U.I.D.....	340.00 + additional reimbursements
Property Tax Administration Fee (P.T.A.F.).....	1%
Municipal Civil Infraction for Failure to Pay Police or Fire False Alarm Invoices:	
Each Violation.....	150.00
First Repeat Offense.....	375.00
Second Repeat Offense.....	750.00
Third and Subsequent Repeat Offenses.....	1,500.00

ARTICLE IV

The City Manager is hereby authorized to make transfers within the budgetary centers established in this ordinance but all transfers between budgetary centers, contingencies, reserves, and fund balances shall be made only by further action of the City Council pursuant to law; the City Manager is hereby authorized to sign letters of severance after notifying the City Council and establish City programs which are a de minimis, but necessary expenditure for the benefit of the recipient employee and funded through appropriations in this ordinance; the City Manager is hereby authorized to release bidding documents for those capital items and recurring commodities expressly authorized within appropriations in this ordinance for public review by the City Council following receipt of bids.

ARTICLE V

SEVERABILITY

If any clause, sentence, paragraph, or part of this ordinance, or the application thereof to any person or circumstance, shall for any reason be adjudged by any Court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair, or invalidate the remainder of this ordinance and the application of such provision to other persons or circumstances, but shall be confined in its operation to the clause, sentence, paragraph, or part thereof directly involved in the controversy in which such judgment shall have been rendered and to the person or circumstances involved. It is hereby declared to be the legislative intent of this body that the ordinance would have been adopted had such invalid provision not been included.

ARTICLE VI

EFFECTIVE DATE

This ordinance shall become effective upon publication.

AYES:

NAYES:

ABSENT:

City of Sterling Heights
City Clerk