



Board of Trustees
**Police and Fire
Retirement System**
Act 345



A Pension Plan and Trust Fund
41625 Ryan Rd.
Sterling Heights, Michigan 48314-3945

John Lamerato
President
Jonathan Feil
Secretary
Randall Schwarb
Trustee
Robert Maleszyk
Trustee
Mary Chavez
City Treasurer

VanOverbeke, Michaud & Timmony, P.C.
Legal Counsel

REGULAR MEETING MINUTES OF THE
STERLING HEIGHTS
POLICE AND FIRE RETIREMENT SYSTEM, ACT 345
MARCH 17, 2022
FIRE DEPARTMENT CONFERENCE ROOM
41625 RYAN ROAD
STERLING HEIGHTS, MI 48314
586-446-2958

1. Lamerato called the regular meeting of the Police and Fire Retirement System to order at 3:30 pm.
2. Board Members Present: John Lamerato, Jonathan Feil, Randall Schwarb, Robert Maleszyk, Mary Chavez. Also present: Tom Michaud, Legal Counsel; and Kerrie Dzwonkowski, Pension Administrator.
3. APPROVAL OF CONSENT AND REGULAR AGENDAS
Motion by Schwarb, supported by Maleszyk, to approve the consent agenda as presented. Ayes. All. The motion carried.
Motion by Schwarb, supported by Maleszyk, to approve the regular agenda as presented. Ayes. All. The motion carried.
4. APPROVAL OF MINUTES
No corrections were made to the draft minutes of the regular meeting of February 17, 2022. Motion by Schwarb, supported by Feil, to approve the minutes as presented. Ayes. All. The motion carried.
5. CITIZEN PARTICIPATION
There was no Citizen participation.
6. REPORT FROM LEGAL COUNSEL
Mr. Michaud commented on items of new business as they were considered. Mr. Michaud mentioned that the State of Michigan has a pool of money and there is discussion that this may be used for underfunded pension systems.

CONSENT AGENDA

7. CORRESPONDENCE
 - a. Correspondence received from:
 1. Morgan Stanley – market value monthly updates
 2. Morgan Stanley – correspondence regarding purchasing investments
 3. Robbins Geller Rudman & Dowd LLP – Portfolio Monitoring Report and Settlement Report

CONSENT AGENDA

8. **BILLS AND EXPENDITURES**

a.	Checking Account Summary		
	Beginning Balance	\$7,518.74	2/1/22
	Additions (0)	\$0.00	
	Subtractions (2)	\$27.60	
	1. 2/22 Ck# 2128	\$20.74	Office Supplies
	2. 2/28 Ck# 2129	\$6.86	City of SH – print (office supplies)
	Electronic withdrawals (3)	\$3,909.90	
	1. 2/3	1,830.27	Payroll (Fed and MI tax included)
	2. 2/4	249.36	Contract fee – Gurin & Gurin
	3. 2/17	1,830.27	Payroll (Fed and MI tax included)
	Ending Balance	\$3,581.24	2/28/22

9. **FUNDS MANAGEMENT**

a. The current value of funds as of February 28, 2022 is detailed below:

Clearing account	\$	850,661.43
Winslow	\$	11,606,253.76
Janus	\$	11,088,285.90
Eagle	\$	8,716,288.16
Confluence	\$	8,146,139.83
Rothschild	\$	15,946,194.59
Earnest	\$	24,604,188.70
Aristotle	\$	44,702,779.07
Western	\$	24,715,069.41
Met West	\$	17,222,005.68
Hancock	\$	26,881,115.80
WCM	\$	33,030,811.06
EIP	\$	8,250,197.28
Victory	\$	7,503,937.42
American Core	\$	13,367,654.16
MS Cash	\$	10,750.30
Checking account	\$	<u>3,581.24</u>
TOTAL FUNDS	\$	256,645,913.79

- b. The Board received a copy of the Summary of Employer Contributions to the Police and Fire Retirement System for the 2022 tax year as of 3/2/22. The System has received \$11,845,900.00 of the 2021/22 budget of \$13,738,932.00.
- c. Benefit Register Listing as of March 1, 2022 from Comerica Bank showing 406 retirees/beneficiaries with a payout for March of \$1,768,881.52 and a total year-to-date of \$5,473,521.37.
- d. The current Merrill Lynch Bond index for February 2022 is 2.38%. The current Bloomberg Barclay's Government/Credit index for February 2022 is 2.27%.

10. **BENEFITS AND PLAN ADMINISTRATION**

- a. Old Business
 - 1. None

REGULAR AGENDA

8. **BILLS AND EXPENDITURES**

- a. Disbursements other than retiree benefit payments (bills)
 1. Disbursement to VanOverbeke, Michaud, & Timmony, PC in the amount of \$1,900.00 for legal services rendered for the period of 10/1/21 through 12/31/21.
Motion by Feil, supported by Schwarb, to approve the disbursement as presented. Ayes: All. Motion carried.
- b. Disbursements to retirees/members other than monthly benefit payments
 1. None

10. **BENEFITS & PLAN ADMINISTRATION**

- a. New Business
 1. John Case – passed away and final payment - discussion
Retired Captain John Case of the Fire Department passed away on March 4, 2022. Future pension payments have been stopped and there will be a final payment for March 1-4, 2022. Per the DRO on file, the Alternate Payee's benefit will terminate if the Participant predeceases the Alternate Payee. A final payment will be made for March 1-4, 2022 and future payments will be stopped.
Motion by Feil, supported by Schwarb, to approve the final payment for John Case and Catherine Case (Alternate Payee), as presented. Ayes: All. The motion carried.
 2. Jason Myers – Application to Purchase Service Credit - discussion
Jason Myers of the Fire Department submitted an application to purchase 3 years of service credit for military service. All required paperwork is on file in the Pension Office.
Motion by Feil, supported by Schwarb, to approve the purchase of service credit as presented. Ayes: All. The motion carried.
 3. Update on Open Meetings Act – discussion
Mr. Michaud discussed the update on the Open Meetings Act. Effective January 1, 2022, all public meetings are required to be held in person and a member can only attend electronically if they are on military leave. Questions have arisen regarding people with disabilities. The Attorney General's opinion is that members of the Board or citizens will be entitled to an accommodation if they are physically disabled and this must be included in each meeting notice.
 4. MAPERS Spring 2022 Conference - discussion
The Board has received registration information for the 2022 MAPERS Spring Conference, scheduled for Saturday, May 21 - Tuesday, May 24, 2022 at the Grand Traverse Resort and Spa in Acme, Michigan. Schwarb and Lamerato will be attending the conference.
Motion by Schwarb, supported by Feil, to approve the Board members to attend the 2022 Spring MAPERS Conference. Ayes: All. The motion carried.

REGULAR AGENDA

10. BENEFITS & PLAN ADMINISTRATION

b. New Business – cont.

5. Account Transfer for April benefit payments – discussion

As of March 14, 2022, the Clearing Account had a balance of \$929,261.17. An additional \$1,000,000.00 is needed for the April 1, 2022 pension benefit payments and bills from the Clearing Account. The Brice Group has forwarded an e-mail that the additional amount needed should be taken from the following accounts; based on asset allocation targets:

Energy Income Partners - \$1,000,000

Motion by Schwarb, supported by Maleszyk, to approve the transfer of \$1,000,000.00 from the listed accounts, based on the asset allocation targets, to provide for pension benefit payments and other disbursements on April 1, 2022. Ayes: All. The motion carried.

11. TRUSTEE COMMENTS

The Board members discussed the Retirement System's investments regarding Russian investments. Currently, the Police and Fire Retirement System does not hold any Russian investments.

12. ADJOURNMENT

Motion by Schwarb, supported by Maleszyk, to adjourn at 3:51 pm.
Ayes: All. The motion carried. The meeting is hereby adjourned.

Jonathan Feil
Secretary

JF/kd