

Library Board of Trustees  
Minutes of Meeting  
May 20, 2019  
Sterling Heights Public Library  
40255 Dodge Park, Sterling Heights, MI 48313  
586-446-2665

- I. Call to Order  
Meeting was called to order by Chris Frezza, Chair, at 5:32 p.m.
- II. Roll Call  
Members Present: Josephine Berthet, Dave Brown, Shirley Cozort, Chris Frezza, Stacy Ziarko  
Members Absent: none
- III. Approval of Agenda  
Motion to approve the Agenda was made by Cozort, seconded by Berthet. Motion carried.
- IV. Approval of Minutes  
Motion to approve the minutes of the meeting of March 18, 2019 was made by Ziarko, seconded by Berthet. Motion carried.
- V. Communication from Citizens  
None
- VI. Monthly Reports, Statistics, and Correspondence
  - A. Building-Wide Stats - FY2018 / FY2019  
Board reviewed statistics.
  - B. Monthly Issues - March and April 2019  
Board reviewed the monthly issues reports.
  - C. Compliment/Complaint Forms  
Board reviewed compliments. Received compliments for the. Staff recognition was received for. Board reviewed suggestions/complaints.
- VII. Suburban Library Cooperative  
Fifteen new computers were ordered and will be installed at the end of the month. Many of them are all in one PCs and will be put in the public areas. These save desk space.

VIII. Friends of the Library

A. Bookstore Report

The bookstore income is close to what it was last year. The Friends participated in the Treasure Hunters Market and made about \$85. The Friends also had their Customer Appreciation Week and had over 300 book bucks redeemed, gained some new customers, and gave out cookies and water.

B. Fundraiser at Sterlingfest

Friends are still working with EA Graphics to get a tshirt designed with Wendy Popko's winning bookmark from last year. We are also looking at designing bookmarks with the city murals on them. Suggestion was made by Ziarko to look at coasters instead of or in addition to the bookmarks. Turgeon will investigate this.

IX. Unfinished Business

A. Library Survey

The survey results were presented to the Board. 207 responses were received. 85% of the responses were from daily/weekly/monthly users and 15% of the responses were from non-users. The most common reason for respondents not to use the library is that they are too busy. The most important services indicated were New and popular materials, Interlibrary loans, Free WiFi/Access to the Internet, Digital content, Computers, the Used bookstore, Programming for children, Trained professional staff, Programming for adults, and Current print collections. Other suggestions made were additional wifi hotspots (approved in new fiscal year) and Hoopla (approved in new fiscal year). Adult programming top requests were How to /Do it yourself, Art/Crafts, Authors, Book clubs, Cooking, and Health and Wellness. Children's programming top requests were Summer/Winter/Fall reading programs, Crafts, Homework help, Baby and toddler play groups/programs and Preschool storytime. Teen programming top requests were College selection and preparation classes, Job search and employment help, Volunteer projects, Summer/Winter/Fall reading programs, and STEM/STEAM programs. The remainder of the results will be reviewed at the next board meeting. Turgeon will also share with staff and get feedback.

X. New Business

A. 2019/20 Library Board Meeting Dates

Ziarko made a motion to approve the 2019/20 Library Board meeting dates, supported by Brown. Motion carried.

XI. Adjourn

This is Jo Berthet's last meeting. She thanked the Board for the time she has spent serving on the Board and has loved working with everyone. The Board thanked her for her 15 years of service.

Motion was made by Brown to adjourn, supported by Ziarko. Motion carried. Meeting adjourned at 6:30 p.m.