

**PLOT PLAN SUBMITTAL REQUIREMENTS
FOR THE PLANNING COMMISSION**

Please submit:

- Indicate all existing and proposed structures.
- Indicate any driveways/off-street parking.
- Mark north direction.
- Indicate lot dimensions and dimensions of all existing and proposed structures.
- Indicate corner or interior lot.
- Indicate street(s), locations and name(s).
- Indicate all easement locations and dimensions.
- Indicate square footage of property.
- Drawing must be to scale.
- Mortgage survey or other site plan may also be attached but this sheet **MUST** be completed.

NOTE: IF ALL OF THE ABOVE INFORMATION IS NOT SUBMITTED WITH THIS APPLICATION, IT WILL NOT BE ACCEPTED AND RETURNED AS INCOMPLETE.