



CITY OF Sterling Heights
PLANNING

**APPLICATION FOR SITE PLAN APPROVAL /
 SPECIAL APPROVAL LAND USE / PLANNED UNIT DEVELOPMENT (PUD)
 CITY OF STERLING HEIGHTS**

This application and all required site plans, documents and other supportive information (see complete list below) as required by the City of Sterling Heights Zoning Ordinance shall be submitted digitally to shplanning@sterling-heights.net or via [BS&A Online](#)

PLEASE ENTER ALL OF THE FOLLOWING INFORMATION

Please select application type:

- Site Plan Approval Special Approval Land Use Planning Unit Development
 Site Plan Approval + Special Approval Land Use (SALU)

Project / Property Attributes:

Proposed development name: _____

Parcel address: _____

Parcel Number(s): _____

The property is presently zoned: _____

If you have a question as to the current zoning of a property, click the link here [Zoning District Map](#)

The total site area is _____ acres.

Portion of total site area being developed is _____ acres.

Project Description (including all uses requiring licenses and all proposed accessory uses):

If necessary please attach a separate sheet with project/use narrative.

Property Owner Information:

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____



CITY OF Sterling Heights PLANNING

Applicant requesting development approval:

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Applicant's basis of representation: _____

Signature of Land Owner (with
printed name)

Signature of Applicant(s) (with
printed name)

Designated Contact Person (all information regarding reviews, notices, etc. will be sent to this contact):

Same as applicant: _____ Other: _____

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Applicant's basis of representation: _____

Document Submitted:

The following documents/plans must be submitted for all development projects within the City unless otherwise indicated by the City Planner.

- | | |
|--|--|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Photometric Plan (exterior lighting plan) |
| <input type="checkbox"/> Building Elevations | <input type="checkbox"/> Tree Survey |
| <input type="checkbox"/> Floor Plans | <input type="checkbox"/> Photo ID of applicant |
| <input type="checkbox"/> Landscape Plan | <input type="checkbox"/> Verification of ownership of interest in the property |
| <input type="checkbox"/> PDF of all submitted materials | <input type="checkbox"/> Copies of any required City licenses for proposed principal or accessory uses or applications filed. If a principal or accessory use of the property is added or modified that requires an additional or modified City license, or a new review of the special approval land use may be required. |
| <input type="checkbox"/> Fees : Fee Schedule | <input type="checkbox"/> Legal Identification (Driver's License, State ID, or Passport) |

Addition or Modification of Use

As noted above, if a proposed principal use or accessory use is added or modified after the initial City approval which includes any use that requires one of the following City licenses/uses, an additional review of the special approval land use may be required by the Planning Commission. Please check each type of use/license proposed as a part of the application.

License Type

- | | |
|---|--|
| <input type="checkbox"/> Adult Uses | <input type="checkbox"/> Massage Establishment |
| <input type="checkbox"/> Amusement Devices | <input type="checkbox"/> Mobile Vending |
| <input type="checkbox"/> Auction Sales/Auctioneer | <input type="checkbox"/> Outdoor Patio Space |
| <input type="checkbox"/> Banquet and Event Facility | <input type="checkbox"/> Pawnbroker |
| <input type="checkbox"/> Body Art / Tattoo | <input type="checkbox"/> Refuse Collection |
| <input type="checkbox"/> Carnival / Festival | <input type="checkbox"/> Secondhand Goods Merchant |
| <input type="checkbox"/> Going Out of Business | <input type="checkbox"/> Solicitor / Peddler |
| <input type="checkbox"/> Hotel / Motel | <input type="checkbox"/> Taxicab |
| <input type="checkbox"/> Junk Yard | <input type="checkbox"/> Temporary Use |
| <input type="checkbox"/> Liquor License | |

NOTICE OF SETTLEMENT BY CONSENT ORDER BETWEEN THE UNITED STATES AND THE CITY OF STERLING HEIGHTS, MICHIGAN

CONSISTENT WITH THE UNITED STATES CONSTITUTION AND THE RELIGIOUS LAND USE AND INSTITUTIONALIZED PERSONS ACT OF 2000 (“RLUIPA”), STERLING HEIGHTS DOES NOT APPLY ITS LAND USE REGULATIONS AND ZONING LAWS IN A MANNER THAT IMPOSES A SUBSTANTIAL BURDEN ON THE FREE EXERCISE OF RELIGION UNLESS IT IS IN FURTHERANCE OF A COMPELLING GOVERNMENT INTEREST AND IS THE LEAST RESTRICTIVE MEANS OF FURTHERING THAT INTEREST, TREAT RELIGIOUS ASSEMBLIES OR INSTITUTIONS LESS EQUALLY THAN NONRELIGIOUS ASSEMBLIES OR INSTITUTIONS, OR DISCRIMINATE ON THE BASIS OF RELIGION.

If you believe that the City of Sterling Heights, or any other local government or municipality, has discriminated against you in the implementation of its zoning or land use laws, you may contact the United States Department of Justice at:

United States Department of Justice
Civil Rights Division
Housing and Civil Enforcement Section
950 Pennsylvania Ave. N.W. – G St.
Washington, D.C. 20530
Attn: DJ # 210-37-15
(202) 305-2011

Further information about RLUIPA is available at the Department of Justice’s RLUIPA page, at www.justice.gov/crt/religious-land-use-and-institutionalized-persons-act.

If you have any questions contact the City of Sterling Heights Office of Planning, 40555 Utica Road, P.O. Box 8009, Sterling Heights MI 48311-8009 / Phone: 586.446.2360 / shplanning@sterling-heights.net